

ARTS & SCIENCES SENATE MEETS MONDAY, February 21<sup>st</sup>, 2000, 3:30 PM SHARP

The first meeting of the Arts & Sciences Senate this Spring Semester will be held on Monday, February 21<sup>st</sup>, 2000 at 3:30 p.m. SHARP, in Javits Room (2nd floor, Melville Library). All Arts and Sciences Senators are kindly requested to attend. The meetings of the Arts & Sciences Senate are open to all interested members of the University community.

**TENTATIVE AGENDA**

- I. Approval of the Tentative Agenda
- II. Approval of the Minutes of the Senate Meeting of November 15th, 1999 (attached)
- III. Report of the Arts & Sciences Senate President (Hugh J. Silverman)
  - Preliminary Announcement of Call for Nominations: At-Large Senators and Standing Committee Member Elections for the 2000-01 Academic Year
  - Issue: Where is the College of Arts and Sciences Going?
- IV. Report of the Arts and Science Senate Standing Committee on Promotion and Tenure (Everett Waters, Chair, PTC)
- V. WHERE IS THE COLLEGE OF ARTS AND SCIENCES GOING
  - Report and Discussion with Acting Provost Robert McGrath
  - With the participation of Paul Armstrong, Dean, College of Arts and Sciences
  - TOPICS:
    - Faculty Replacement Ratios and Strategies
    - Relation between FT and PT Faculty in Arts & Sciences
    - Provost's Committee on Women Faculty Issues at Stony Brook
    - Growth and Innovation in the College of Arts and Sciences
- VI. Report of the College of Arts and Sciences Associate Dean for Operations (Eugene Katz)

"As Associate Dean of Arts & Sciences for Operations, my major responsibility is in the areas of Space and Equipment. Each of these has more than one component.

  - SPACE
    1. Evaluate current and future space needs in the College.
    2. Evaluate and prioritize rehab requests in the College.
    3. Manage the planning and execution of rehabs within the College.
  - EQUIPMENT
    1. Evaluate current and future equipment needs in the college in the areas of instruction, administration and research.
    2. Prioritize requests and oversee expenditure of funds available from a variety of sources including AER, SCAP, and various Presidential and Provostial initiatives.
  - OTHER

Since Dean Paul Armstrong has chosen his Associate Deans from different parts of the College, my other responsibility is to be his primary advisor on issues related to the science departments."
- VII. Old Business
- VIII. New Business

HUGH J. SILVERMAN PRESIDENT OF THE ARTS & SCIENCES SENATE

ARTS & SCIENCES SENATE CALENDAR Monday, 21 February 2000, Monday, 13 March 2000, Monday, 17 April 2000. All meetings are at 3:30 p.m. SHARP, in the Javits Room, 2nd Floor, Library.



**College of Arts and Sciences Senate  
Minutes of November 15th, 1999 Senate Meeting  
Secretary: Robert Bloomer**

The Meeting was called to order at 3:35 p.m.

**I. Agenda.** The tentative Agenda was approved.

**II. Minutes from the CAS Senate Meeting on October 18th, 1999.** The Minutes from this Meeting were approved.

**III. Report of the CAS Senate President (Hugh J. Silverman).** All five of the CAS Standing Committees have now met, elected their Chairs, and are effectively functioning. We have heard reports so far this semester from Elizabeth Stone, Chair of the Curriculum Committee (CC); from Bernie Maskit, Chair of the Graduate Programs Committee (GPC); and from Erich Goode, who along with Mark Setton chaired the Committee on Academic Standing and Appeals (CASA) last year. Everett Waters, Chair of the Promotion and Tenure Committee (PTC), will give his report today on activities in the PTC last year and make comparisons with previous years as well. Nancy Hollingsworth (Fall 1999) and Marci Lobel (Spring 2000) are the Co-Chairs for CASA this year. Harvey Cormier was elected Chair of the Academic Judiciary Committee (AJC) and will give his report next semester.

The President clarified that Senators in the CAS Senate are thereby also Senators in the University Senate and are expected to attend both sets of meetings. The three meetings of the CAS Senate during the Spring semester 2000 are on:

Monday, February 21st, 2000  
Monday, March 13th, 2000  
Monday, April 17th, 2000

These meetings will take place at 3:30 p.m. sharp in the Javits Room on the 2nd Floor of Melville Library.

**IV. Report of the Acting Provost and Academic Vice-President (Robert McGrath).** Before proceeding to his report, Robert McGrath called for a special report from Mark Aronoff on our response to the Trustee's Resolution on General Education Requirements in SUNY. According to Aronoff, the major issue is the American History requirement. He met with the Directors of Undergraduate Studies and with the CC, and reported that the CC has approved slightly new wording for our Category K of the D.E.C. Category K, previously called American Pluralism, has been relabeled The American Experience in Historical Perspective. About 12 courses in K that do not have some historical perspective will either be dropped from that category or will have to be revised in order to be retained. Also, there are four 100-level courses in Categories H, I, J, K combined that have to be removed because we want to tell Albany that all courses in those categories must be at the 200-level or above. That will lend more legitimacy to our own version of the American History requirement, which excludes our 100-level American History survey courses.

For his report, Provost McGrath handed out USB's Five-Year Plan for 2000-2005 along with the Table of Contents of the Five-Year Plan for 1995-2000. While the latter emphasized improvements in undergraduate education, the former searches for ways to enhance graduate education. In 1994-1995, the provostial budget allocation was greater than could be sustained, and in 1995-1996 freezes began to take place. Since 1996-1997 through the present academic year, the budgets in the academic area have been going up. For instance, in the provostial area, the operating budget has



gone up about 5.8% plus negotiated salary increases. In the Colleges, budgets have gone up about 5.4% in addition to salary increases. Meanwhile, enrollments from the 1994-1995 year through an estimate for 1999-2000 have been going up, with an increase of 4% in the CAS and with much greater increases in Engineering and Harriman. But in the CAS, graduate enrollments have been dropping by more than 10% over that five-year period. The main reason for wanting to increase enrollments is that, according to the RAM methodology, we get more money if we have more students, whereby the amounts depend on the level of students. But the question is whether this will also be true for next year. Several problems that must also be considered when attempting to increase enrollments are residential hall capacities, staffing, the quality and length of TAs, and retention strategies.

**V. Report of the Dean of the College of Arts and Sciences (Paul Armstrong).** In the Fall of 1998 we had 539 new full-time graduate students, whereas in the Fall of 1999 we experienced a decrease to 466. In Social Science Departments, applications are down this year as opposed to last year (887 to 747). In Life Sciences, the number of applications went up (411 to 464). Comparing this with national trends in graduate applications by field from 1986 to 1997, one finds that Biological Sciences is one of the few areas in Arts and Sciences where there has been an increase. In the Social Sciences, Physical Sciences, and in the Humanities and Arts, decreases took place. Two programs on this campus that have experienced increases in applications by more than 25% from 1998 to 1999 are Genetics and Philosophy. There are several programs in Arts and Sciences where the number of applications has decreased by more than 25% from 1998 to 1999. From 1987 to 1999, the number of TA/GA lines has decreased in the CAS from 587 to 544. But in the past couple of years, we have done well in maintaining a high rate of new TAs per line allocated for the College, even as the number of lines has gone down. In 1997 there was a 0.82% yield and in 1998 it was 0.80%, but in 1999 it dropped to 0.68% per line.

If we attempt to increase graduate enrollment, then the trends will have to be reversed. One concern is having the faculty to deliver the courses to students, which could detract from the research excellence in some departments. One thing we might do is ask whether we have all the graduate students we might be recruiting for the research faculty that we have. There is probably not one answer for the entire CAS, but rather different answers for different departments. There is also the question of capacity, and of how we can recruit new graduate students, since current stipends are too low in most disciplines. Another problem is the length of support. All of these issues will have to be considered.

Lawrence Martin, Dean of the Graduate School, added that we have too few TA lines, too few graduate students, and we pay them not nearly enough money. If SUNY continues to allocate funds based on enrollments, then the additional money we receive is substantial, and there is a significant number of graduate programs that feel they have the existing intellectual capacity to pay more students than they currently have. They also have existing or can obtain the grant support to increase the size of their graduate program without having to hire new faculty. Where we have those opportunities, money can be made by supporting graduate students for the first year or the first couple of years. This is also true in the Humanities. So it doesn't make fiscal sense to constrain the size of graduate programs below what the faculty would like to have them and what is possible.

**VI. Report of the CAS Senate Standing Committee on Promotion and Tenure (Everett Waters, Chair).** Due to lack of time, this report was tabled until the next Senate Meeting.

**VII. Old Business:** There was no old business.

**VIII. New Business:** There was no new business.

The Meeting was adjourned at 5:20 p.m.



STATE UNIVERSITY OF NEW YORK AT STONY BROOK  
ARTS AND SCIENCE SENATE  
EXECUTIVE COMMITTEE

TO: Members of the Arts and Sciences Senate Executive Committee  
FROM: Hugh J. Silverman, President, Arts and Sciences Senate  
SUBJECT: Arts and Sciences Senate Executive Committee - Monday, February  
14th @ 3:30-5:30 p.m.

The next meeting of the Arts and Sciences Senate Exec. Comm. will be held on  
Monday, Feb. 14th @ 3:30- 5:30 p.m. in the Senate Conference Room,  
Psychology B (Room 126).

We have a full agenda so we will begin promptly at 3:30 p.m.

TENTATIVE AGENDA

- I. Approval of Agenda
- II. Approval of Minutes from January 31st Executive Committee Meeting
- III. Continued Discussion of Major issues for Curriculum Committee this spring (sub-committees, etc.) [Elizabeth Stone
- IV. Report of CASA [Marci Lobel]
- V. Update on ad hoc AJC Review Committee (Fred Walter)
- VI. VI. Agenda for February 21st Senate Meeting
  - A. Reminder that Promotion and Tenure Committee report will be first item of business at first A&S Senate meeting on February 21st.
  - B. Where is the College of Arts and Sciences Senate going (Provost McGrath and Dean Armstrong)
  - C. Associate Dean Report (Gene Katz or Mary Rawlinson?)
  - D. Announcement of Call for Nominations of At-Large A&S Senators and Replacements on A&S Senate Committees for 2000-01
- VII. Formation of A&S Senate Constitution Committee
  - A. Relation of Dean Appointee to Standing and Executive Committees
  - B. Relation of Standing Committee Chair to Senate Executive Committee and Full Senate
  - C. Relation of A&S Senate President to Standing Committees
- VIII. Preliminary discussion of timetable and procedures for nomination and election of new Senators and replacements on A&S Senate Committees for 00-01





State University Of New York At Stony Brook  
Arts and Science Senate  
Executive Committee

The next meeting of the Arts and Sciences Senate Exec. Comm. will be held on Monday, Jan. 31st @ 3:30- 5:30 p.m. in the Senate Conference Room, Psychology B (Room 126).

We have a full agenda so we will begin promptly at 3:30 p.m.

TENTATIVE AGENDA

Welcome of new members: Marci Lobel (CASA) and Fred Walter (AJC)

1. Approval of Agenda  
(because of a computer problem the Secretary's minutes are inaccessible)
2. Graduate Programs Committee issue: procedures for review of proposed name changes to Arts and Sciences Graduate Programs
3. Major issues for Curriculum Committee this Spring (sub-committees, etc.)
4. Academic Judiciary Committee issues:
  - a. Role of Chair, role of Hearing Officer (Dean's appointee), Conflict of Interest issues.
  - b. Selection of Hearing Committees (reminder that Hearing committees should have five members: at least two faculty and two students, the third member could be either a faculty member or a professional); question of whether Hearing Officer, who recommends that a Hearing take place, should sit on the Hearing Board; question of whether it is appropriate for a faculty member or professional from the same department as accusing faculty to sit on a Hearing Board in such cases; question of asking exclusively AJC committee members to sit on Hearing Boards
  - c. Notification of Students
  - d. Development of guidelines and procedures for AJC
5. Reminder that Promotion and Tenure Committee report will be first item of business at first A&S Senate meeting on February 21st.
6. Preliminary discussion of timetable and procedures for nomination and election of new Senators and replacements on A&S Senate Committees for 2000-01



**College of Arts and Sciences Senate Executive Committee**  
**SUNY Stony Brook**  
**Monday, January 31, 2000**  
**Minutes of Meeting #6**  
**Robert Bloomer, Secretary**

In attendance:

Hugh Silverman (HJS), President  
Joan Kuchner (JFK), Vice-President  
Robert Bloomer (RB), Secretary  
Ruth Ben-Zvi (RBZ)  
Kathleen Breidenbach (KB)  
Peter Gratton (PG)  
Marci Lobel (ML)  
Bernie Maskit (BM)  
Elizabeth Stone (ECS)  
Fred Walter (FW)  
Everett Waters (EW)

Visit by Paul Armstrong (PA), Dean of the CAS  
The Meeting was called to order at 3:40 p.m.

The President welcomed two new members, Marci Lobel (CASA) and Fred Walter (AJC) to the Executive Committee.

**I. Agenda and Minutes:** The tentative Agenda was approved, but not the Minutes from the Executive Committee Meeting on December 13, 1999, which perished in the Secretary's computer crash.

**II. Graduate Programs Committee Issue:** BM, Chair of the GPC, received an email request for a change in the name of the degree granted from the graduate Interdepartmental Program in Anthropological Sciences (IDPAS) from Ph.D. Program in Anthropology to Ph.D. Program in Anthropological Sciences. This request initially went to the University Senate Graduate Council which referred the proposal to the GPC. BM then asked PA whether he had seen the IDPAS proposal. PA indicated that he had not seen it, but explained that he opposed the name change. BM therefore asked the Executive Committee whether changes in graduate program names should require a sign-off vote by the all faculty of the graduate program. It was agreed unanimously that name changes to graduate programs should include a signature page of all members of the graduate program faculty before the GPC evaluates and sends its decision on to the Dean and Graduate Council. It was also agreed that the GPC should review procedures for name and program changes and then bring them to the Executive Committee for further discussion and review.

**III. Major Issues for the Curriculum Committee this Spring:** ES reported that the CC received a proposal for an American Studies program, which has been approved pending minor problems with courses. She also raised the issue of the General Education Response Report. Associate Provost Mark Aronoff had once again returned to the CC with two requests: first, that the word 'multicultural' be dropped from the wording for D.E.C. Category K; and second, that there should be a historically oriented person on the CC. It was agreed (with some reluctance)



that dropping the word “multicultural” would not significantly affect the description of Category K. The question of having the History Department review all Category K courses was also discussed. This proposal was deemed inappropriate. It was agreed that the CC should discuss with Undergraduate Program Directors whether departmental course descriptions in the Bulletin do in fact meet category requirements. It was decided to continue the CC report next time.

**Visit by Dean Armstrong:** PA asked how he might best use the time available to him in CAS Senate Meetings. Since the CAS will soon be reviewed by the University Senate Administrative Review Committee, in part to determine how the single-dean structure is working, he suggested that having the three Associate Deans (Mary Rawlinson, Nancy Squires, Gene Katz) each make a report to the CAS Senate would provide some preliminary feedback. It was agreed to include their reports on the agenda for the next three Senate Meetings. The Dean is also thinking about how the CAS can better serve students, and made some preliminary suggestions in this direction.

**IV. Academic Judiciary Committee Issues:** Because of the disarray in this Committee, FW said that he had agreed to serve as Chair of the AJC (but only if elected by its members). But since after the removal of the previous chair last semester, the AJC members thought they had chosen a chair (but one who was unwilling to attend Executive Committee meetings and therefore inconsistent with Senate guidelines), it was decided that FW should serve as a member of the AJC and act as its representative at Executive Committee Meetings. The Executive Committee then asked HJS to form a special ad hoc committee (chaired by FW) to review a variety of issues related to the functioning of the AJC.

**V. Promotion and Tenure Committee Report:** HJS reminded members that the PTC Report will be the first item of business at the first CAS Senate Meeting on February 21<sup>st</sup>.

**VI. Preliminary Discussion of Timetable and Procedures for Nomination and Election of New Senators and Replacements on CAS Senate Committees for 2000-01:** Tabled.

**VII. Old Business:** None.

**VIII. New Business:** None.

The Meeting was adjourned at 5:40 p.m.

